

**2009 INVENTORY OF TAXABLE PROPERTY**

AS REQUIRED BY RSA 74

**DUE ON OR BEFORE APRIL 15TH**

RETURN TO: (ASSESSING OFFICIALS)

(Fold along this line)

SEND TO:

<b>STEP 1 PROP- ERTY IDENTIFI- CATION</b>	Map #	Lot #	Size of Lot/Number of Acres:		
	Street/Road Number and Name:				
<b>STEP 2 PROP- ERTY CHANGES</b>	Have there been any changes to this property since <b>April 1, 2008</b> ? Yes <input type="checkbox"/> No <input type="checkbox"/> (If no, go to Step 3)				
	Describe any ADDITIONS, ALTERATIONS, DELETIONS OR IMPROVEMENTS which were made to the land or to the interior or exterior of any building(s):				
	Describe any NEW building(s) which have been partially or totally constructed since <b>April 1, 2008</b> :				
	Size of Building:		Type of Building:		
<b>STEP 3 TAXING INFORMA- TION</b>	Is any portion of the parcel assessed under Current Use?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Is any portion of the parcel assessed under a Conservation Restriction Assessment?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If Yes, describe any changes to the land since <b>April 1, 2008</b> :				
<b>STEP 4 OTHER PROP- ERTY</b>	A. Do you own a manufactured home or any other building(s) on land owned by another person?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	If yes, Name of landowner:				
	B. If you have sold or otherwise transferred any portion of this property since <b>April 1, 2008</b> , provide the following information: Name of person transferred to: _____ Date of Transfer: _____ Address: _____				
	C. If you have purchased or otherwise acquired any parcels of real estate in this Town since <b>April 1, 2008</b> , provide the following for each parcel acquired: Date of Acquisition: _____ Name of Seller: _____ If known, Map # _____ Lot # _____ Street/Road Number and Name _____				
<b>STEP 5 CENSUS REQUIRE- MENTS RSA 74:4, III(C)</b>	LAST NAME		FIRST NAME	MI	AGE
<b>STEP 6 LICENSING OF DOGS</b>	How many dogs were owned or kept by the occupants on <b>April 1, 2009</b> ?				
	Unneutered Male (s)	Neutered Male (s)	Unspayed Female (s)	Spayed Female (s)	
<b>STEP 7 SIGNA- TURES</b>	Under penalty of perjury, I (we) declare that, to the best of my (our) knowledge and belief, the foregoing information contains a full, true and correct statement of the real property which I (we) owned as of <b>April 1, 2009</b> in the City/Town of:				
	Print or Type Name		Signature (in ink)	Date	
	Print or Type Name		Signature (in ink)	Date	

PLEASE CONTACT CITY/TOWN WITH ANY QUESTIONS.

## NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

**INVENTORY OF TAXABLE PROPERTY**

AS REQUIRED BY RSA 74

To obtain a receipt that an inventory was filed, the taxpayer must fill in their name, address and city/town below and enclose a self addressed stamped envelope.

<b>2009 RECEIPT ACKNOWLEDGEMENT</b>	Name	
	Address	
	City/Town	
	Received By City/Town	Date Received by City/Town

(Assessing Officials Detach along this line)

**GENERAL INSTRUCTIONS**

<b>WHO MUST FILE</b>	Every person and every corporation by its president or other person with authority to do so, having knowledge of its property and affairs, pursuant to RSA 74.
<b>WHERE TO FILE</b>	A completed Form PA-28 must be filed with the selectmen or assessing officials of the City/Town where the property is located.
<b>WHEN TO FILE</b>	A COMPLETED FORM PA-28 MUST BE MAILED POSTAGE PREPAID OR DELIVERED TO CITY/TOWN ON OR BEFORE <b>APRIL 15, 2009</b> . RSA 74:7
<b>WHAT IS TAXABLE</b>	All real estate, including land, buildings, manufactured housing, factories, electric plants, pipelines and any appurtenant structures.
<b>REQUIREMENTS</b>	RSA 74:4 requires all property owners to report the status of each parcel of taxable property in the aforementioned City/Town as of <b>April 1, 2009</b> .
<b>PROPERTY TAX RELIEF</b>	You may be entitled to the following tax relief: An exemption or Veteran's tax credit; an abatement from your property tax or a tax deferral for the elderly or disabled. For additional information, contact your selectmen or assessor. For residents who have not previously filed a permanent application form for property tax exemption or credit, Form PA-29 may be obtained from the city/town office or the NH Department of Revenue Administration web site at <a href="http://www.nh.gov/revenue">www.nh.gov/revenue</a> . Click on the tax forms link.  Property owner's may also qualify for Low and Moderate Income Homeowner's Property Tax Relief. To obtain more information, visit the Department's web site at <a href="http://www.nh.gov/revenue">www.nh.gov/revenue</a> . The annual filing period for this relief is from May 1st through June 30th.
<b>INTEREST AND DIVIDENDS TAX RSA 77</b>	Individuals are required to file an Interest and Dividends Tax Return, if their total interest and/or dividend income, after deducting interest from direct US obligations and other non-taxable sources, is greater than \$2,400 (\$4,800 for joint filers). General state tax information can be obtained from the NH Department of Revenue Administration, Customer Service at (603) 271-2191 between the hours of 8:00 AM and 4:30 PM. NH Department of Revenue Administration tax forms may be obtained by visiting our web site at <a href="http://www.nh.gov/revenue">www.nh.gov/revenue</a> or by calling (603) 271-2192.
<b>PENALTY</b>	Any person or corporation who fails to file an Inventory of Taxable Property, under RSA 74:7-a, shall be assessed a penalty equal to 1% of the property tax, and not less than \$10 or more than \$50. Late filing may result in the loss of the right to appeal the property tax assessment.
<b>DOOMAGE</b>	Pursuant to RSA 74:12, which states, in part, if any person or corporation who willfully fails to make and return this inventory, or makes any false answers or statements therein, the selectmen or assessors shall determine as nearly as practicable, the amount and value of the property for which the person or corporation is taxable, and shall set down to such person or corporation, by way of doomage, four times as much as such property would be taxable if truly returned and inventoried.
<b>APPEALS</b>	Forms for appealing to the NH Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301, by calling (603) 271-2578 or by visiting their web site at <a href="http://www.nh.gov/btla">www.nh.gov/btla</a> .
<b>ADA</b>	Individuals who need auxiliary aids for effective communications in programs and services of the New Hampshire Department of Revenue Administration are invited to make their needs and preferences known. Individuals with hearing or speech impairments may call TDD Access: Relay NH 1-800-735-2964.
<b>NEED HELP?</b>	<b>Contact your local city/town for sections 1 through 6.</b> Contact the NH Department of Revenue, Property Appraisal Division with inquiries on laws and format at (603) 271-2191.

**LINE-BY-LINE INSTRUCTIONS**

Attach additional sheets as necessary

<b>STEP 1</b>	Enter the property identification information, which applies to the Inventory of Taxable Property including the Map and Lot number (available from City/town), size of lot, Street/Road number and name.
<b>STEP 2</b>	Enter any changes to the property since <b>April 1, 2008</b> .
<b>STEP 3</b>	Indicate whether or not there is any portion of the parcel assessed under either Current Use or a Conservation Restriction Assessment. If yes, describe any changes since <b>April 1, 2008</b> . RSA 79-A & 79-B.
<b>STEP 4</b>	A. Enter the information regarding other property on land owned by another person; if yes, give the name of the person. B. Enter if you have sold or transferred any portion of this property, include the land owner's name, address, date(s) of transfer(s)/acquisition(s). C. Enter if you have purchased other property within this city/town and give location information.
<b>STEP 5</b>	Enter the last name, first name, middle initial (MI) and ages(s) of all persons occupying the premises as of <b>April 1, 2009</b> . If no occupants, indicate "0".
<b>STEP 6</b>	Enter the number of dogs (in the appropriate space) which were owned or kept by the occupants on <b>April 1, 2009</b> .
<b>STEP 7</b>	Signature(s), in ink, and printed name (s) of all property owners are required in the space provided.

INVENTORY RECEIPT #.....

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